



Board of Trustees Meeting Minutes
March 17, 2023 • Richfield Campus

Trustees

Kay Christensen
Jon Cox
Randy Cox
Heather Groom
Jeff Kahn
Leslie Keisel, Chair
Rick Robinson, Vice Chair
Jackson Rowley
Karen Soper
Derek White

College Personnel

Cody Branch, Student Affairs & Enrollment VP
Matthew Gowans, Faculty Senate President
Tammy Hales, Staff Association President
Carson Howell, Finance VP
Melanie Jenkins, Provost
Marci Larsen, Board Secretary
Stacey McIlff, President
Rob Nielson, External Affairs VP
Jay Olsen, Tech Ed VP
Kenley Steck, Continuing Ed Coordinator

Others

Kurt Bradburn, Legal Counsel
Abby Potter, State Auditor
Doug Seager, State Auditor

Welcome

Chair Keisel called the meeting to order and extended a special welcome to Cody Branch, newly hired Vice President for Student Affairs and Enrollment Management.

Minutes from the Previous Meetings

Chair Keisel entertained a motion to accept and approve the minutes from the January 17 meeting. Trustee Jon Cox so moved. Trustee Randy Cox seconded the motion, and it carried unanimously.

Annual Financial Audit Report

Abby Potter and Doug Seager from the State Auditor's Office reviewed their audit report and complimented the finance team on their progress. They said they have noticed and appreciated the stability that has come to the office with the recent hires in the Controller's Office. Vice Chair Robinson made a motion to accept and approve the report and response as presented. The motion was seconded by Trustee Soper, and all voted in favor. Trustee White asked that timelines and responsible people be identified and appropriate follow-up happen.

2023-24 Proposed Tuition Adjustments

Vice President Howell said Governor Cox announced a tuition freeze, which the legislature supported. Still, he said, the college was required to go through the Truth-in-Tuition process that ends with a tuition hearing after consulting with student leaders. There was limited participation in the hearing, Vice President Howell said, and reported there will be no increase in general tuition and fees. He recommended an amendment for technical education tuition to match other technical colleges (\$85/credit, \$10 fee/credit) and one for a teach-out option for those involved with the early college contract that is ending this semester (\$75/credit). President McIlff noted this proposal was discussed with the executive committee prior to this meeting because of the given state deadlines and said the state board asked institutions to create a "tuition neutral change." Trustee Christensen made a motion to approve the tuition adjustments as presented. Trustee Randy Cox seconded the motion, and it carried unanimously.

Commencement Speaker

President McIlff said the college was needing to again consider commencement speakers and several names were discussed. Trustee Christensen made a motion to authorize President McIlff to make invitations. Trustee Soper seconded the motion, and it passed unanimously.

Board Committees and Taskforce

Chair Keisel and President McIff reviewed previous assignments and asked Trustees to be engaged in their areas of responsibility. Trustees discussed the appropriate level of involvement. Chair Keisel asked trustees to provide high-level leadership and be the board expert in their assigned areas, and cabinet members were asked to continue to lead the daily work and keep trustees informed of progress with each goal.

Legislative Session Summary

President McIff said this was a very successful year for Snow College at the legislative session, and she thanked several legislators for their support. She provided a detailed report, tying each appropriation to the college's mission and strategic goals/themes. A summary of the non-compensation funding is below:

• Performance Funding	\$1,400,000
• Ag Innovation Center	\$1,500,000
• Rural Technical Training	\$ 500,000
• Capital Development	\$8,000,000
• Landbank Requests	\$5,850,000
• Growth Funding	\$ 267,000
• TOTAL	\$17,517,000

Report from Audit Committee

Committee Chair Robinson reminded the board that the college has contracted with USHE for auditing shared services and said he and Chair Keisel will meet with state for the annual audit meeting.

Report from Finance and Facilities Committee

Committee Chair Randy Cox invited trustees to review the investment reports and made a motion to accept and approve the reports provided. Trustee Kahn seconded the motion, and it carried unanimously. Trustee Christensen made a motion to sign the student health center agreement with Revere Health. Trustee Soper seconded the motion, and it carried unanimously. Trustee Randy Cox reported that the Return-to-Work policy and Leave Without Pay policy had gone through the review process and made a motion to approve both policies. Trustee Kahn seconded the motion, and it carried unanimously.

Report from Student and Academic Affairs Committee

Committee Chair Kahn made a motion to ratify the performance metrics, which had been approved by the Executive Committee. Trustee Christensen seconded the motion, and it carried unanimously. Trustee Kahn made a motion to approve the advancement of faculty members Madeline Johnson, Sandra Cox, Josh Hales, and Adrian Peterson (effective July 1, 2023) as noted in the meeting material. Trustee Soper seconded the motion, and it carried unanimously. Trustee Kahn concluded the report on committee actions by making a motion to approve the candidates for graduation as presented. Trustee Rowley seconded the motion, and all voted in favor. Informational items reported to the group included an update on enrollment, student affairs, and technical education. A policy, which had non-substantive changes was also shared with the committee, Trustee Kahn said.

Report from Faculty Senate

Dr. Gowans commended members of the Ethics Bowl team on their recent success at a national competition. He explained that students were evaluated on good, civil discourse skills including clarity, respect, and kindness.

Report from Staff Association

Ms. Hales talked briefly about the recent social activities hosted by the staff association and shared information on upcoming professional development opportunities. She noted a May 10 event, which will include important trainings, and the Leadership Academy.

Report from Student Association

President Rowley gave an update on initiatives and said year highlights include roller-skating, casino night, white-washing the S, freshman orientation, March Madness brackets, and pickleball. He thanked everyone for letting him learn from them, and Trustee Kahn congratulated Jackson for a job well done. All trustees joined in a round of applause, and Chair Keisel expressed her appreciation as well.

Report from the Alumni Association

Trustee Christensen invited trustees to nominate individuals for the distinguished alumnus award. He talked about the alumni scholarship and golf tournament and invited board members to participate in both. Chair Keisel complimented Trustee Christensen for his dedication.

Visual/Aspirational Statement and Institutional Goal Update and Report from the President

President McIlff reviewed the college's annual goals and aspirational statement. She thanked trustees for their leadership and support. Chair Keisel encouraged the administration to continue to share the aspirational statement and noted the "debt-free" goal especially is catching attention.

Report from the Chair

Chair Keisel thanked President Rowley for his leadership and reminded him to continue to be an ambassador for Snow College as he goes throughout life. He also welcomed Vice President Branch back to his alma mater and pledged the trustees' support of recruitment efforts.

Motion to Adjourn

Prior to adjourning, Trustee Kahn asked trustees to hold September 7 on their calendars for a golf tournament, and Vice President Olsen thanked board members for meeting in Richfield. Trustee Christensen then made a motion to adjourn. Trustee Robinson seconded the motion, and it passed unanimously.



Marci Larsen, Board Secretary

Pending Approval: June 30, 2023

