



Board of Trustees Meeting Minutes DRAFT
June 13, 2022 • Noyes Building Founders Hall

Trustees

Kay Christensen
Jon Cox
Randy Cox
Heather Groom
Leslie Keisel, Chair
Rick Robinson, Vice Chair
Jackson Rowley
Karen Soper

College Personnel

Teri Clawson, Enrollment AVP
Brad Cook, President
Carlie Fowles, Accountant
Matthew Gowans, Faculty Senate President Elect
Tammy Hales, Staff President Elect
Sherri Hansen, Budget Director
Janie Harris, Advancement Director
Carson Howell, Finance VP
Melanie Jenkins, Provost
Diane Johnson, Online AVP
Marci Larsen, Board Secretary
Stacey McIlff, Tech Ed VP
Nate Millward, Accountant
Rob Nielson, Assistant to the President
Derrin Owens, ECON Development Director
John Ruell, Finance AVP
Larry Smith, Faculty Senate President

Others

Jessellie Anderson, UBHE Vice Chair
Jen Cook, President's Wife
Rick Wheeler, UBHE Board Member
Kevin Olson, Legal Counsel
Dave Woolstenhulme, Commissioner

Welcome

Chair Keisel called the meeting to order and welcomed several guests. She also expressed sympathy to Trustee Soper for the recent passing of her mother.

Discussion with State Board of Higher Education

Commissioner Woolstenhulme thanked President and Jen Cook for their leadership at Snow College and updated the group on the process for appointing an interim president. He said the state board leadership had met with trustee leadership to identify an individual and would make the announcement soon. He said after the board completes the other USHE presidential searches currently in progress, they will work with the Board of Trustees to start the search process for a new president.

After this update, and as requested, Vice President Howell reported on the recent base budget adjustment appropriated by the legislature during the 2022 session. He reviewed the college-wide, transparent process used to hear proposals and shared the decisions which had been made. He introduced new finance team members John Ruell and Nate Millward and said their leadership, combined with the current staff members, make a strong Controller's Office. Vice President Howell expressed his confidence in this group and assured both governing boards that the college's finances are in good hands.

Minutes from the Previous Meeting

Chair Keisel entertained a motion to accept and approve the minutes from the March 18, 2022 meeting. Trustee Randy Cox so moved. Trustee Christensen seconded the motion, and it carried unanimously.

2023-24 Institutional Budget

Vice President Howell reviewed the 2023-24 institutional budget, including the new appropriation discussed previously in the meeting, and noted the lump sum increase in his account would be used to address compensation adjustments. Hearing no questions from board members when asked, Chair Keisel entertained a motion to approve the presented budget. Trustee Christensen so moved. Trustee Soper seconded the motion, and it carried unanimously.

College Highlight and Recognition

During lunch, trustees recognized President Cook and his wife, Jen, for their work on behalf of Snow College for the past three years. They presented the Cooks with gifts of appreciation and each trustee took an opportunity to share personal thanks. The graphic below was shared as a summary of some of the college's successes during the Cook era.



Report for Finance and Facilities Committee

Committee Chair Randy Cox briefly summarized the Finance and Facilities Committee meeting, which included an informational review of the campus master plan and notification of a potential financial gift to help fund a new visual arts facility. These actions followed:

- o Trustee Randy Cox made a motion to approve the account write-offs as presented. Trustee Soper seconded the motion, and it carried unanimously.
- o Trustee Randy Cox made a motion to approve the amended Sundance contract as presented. Trustee Christensen seconded the motion, and it carried unanimously.
- o Trustee Christensen made a motion to name the Sevier Valley Center (SVC) Arena in Ralph Okerlund's honor, with the addition of a 10-year horizon clause and approval from the SVC board. Trustee Jon Cox seconded the motion, and it passed unanimously.

Report from Academic and Student Affairs

Trustee Soper chaired the Academic and Student Affairs Committee and reported on the 3+1 proposal, the newly-signed Roseman University agreement, the plan to hire student success coaches, and the latest enrollment numbers. For action items, Trustee Soper made the following motions:

- o to accept the advancement of Jeff Wallace from Assistant to Associate Professor. Trustee Jon Cox seconded the motion, and it carried unanimously.
- o to approve the Associate of Science Degree in Dance. Trustee Jon Cox seconded the motion, and it carried unanimously.
- o to approve course fees as presented. Trustee Christensen seconded the motion, and it passed unanimously.

Report from the President

President Cook focused on the success of the college for his final report to the trustees. Highlights included a report on the For the Strength of Youth (FSY) program hosted on campus this summer, the Wade family gift, and other advancement activities. For FSY, he said nearly 9,000 participants will be on the Ephraim Campus in June, July, and August, and he thanked food services and others involved for helping the guests have a positive personal experience they will tie to Snow College. He said the benefits of this kind of exposure are significant, and trustees agreed the impact may not be realized for several years. In addition to the connection to the campus, the college will use the earned revenue to enhance campus facilities and services. Rob Nielson was thanked for his vision in negotiating the FSY contract with the Church of Jesus Christ of Latter-day Saints and overseeing the program. Janie Harris was also thanked for her work with alumni and donors. She gave an update on the Wade Family Trust gift, the endowment fund growth, and a report on alumni donations.

To conclude his report, President Cook reflected on his time at Snow College and thanked trustees and cabinet members for their support, friendship, and dedication. He and Jen said, "our hearts will always be here," and Chair Keisel assured President Cook his legacy would be long-lasting and an important part of the college's history.

Student Body President Report

Jen Cook introduced Jackson Rowley, the newly-elected student body president. She said she has used him to get a pulse of current students and added that working with him has been a highlight of her time while at Snow. According to Jen, Jackson is willing to challenge ideas, is a lot of fun, and has earned the trust of students and administration. President Rowley gave a brief update on student life, noting that all advisors have resigned from their positions. He said this has allowed him to meet with people from many different departments to continue to prepare for fall semester. His goal, he said, is to make Snow College a destination. Specific goals he shared include an in-person orientation, a collaborative approach with all student leaders, the return of traditions, and a positive, successful year focusing on the theme, "Our Snow, Our Time." Trustees welcomed Jackson to the board and congratulated him on his successful election.

Alumni Association Report

Trustee Christensen said the alumni board has grown to nearly twenty members, and he expressed appreciation to those who serve. He said the group recently awarded the annual alumni scholarships and selected Brent Thorne to be the distinguished alumni honoree. He also informed the trustees of the board's plans to host the annual football reunion and hold an inaugural alumni reunion in Japan.

Report from Faculty Senate President

Larry Smith, who is concluding his term as Faculty Senate President, told trustees of the faculty's interest in ensuring best practices for shared governance and informed them of recently passed resolutions on free speech and institutional independence and autonomy. He thanked President Cook for meeting regularly with faculty leadership and introduced Matt Gowans, who was recently elected by his colleagues to serve as the Faculty Senate President. President-elect Gowans said it is an honor to represent the amazing faculty of Snow College. Chair Keisel thanked both leaders for their service and said the faculty voice is important to trustees.

Report from Staff Association

Tammy Hales, President-elect for the Staff Association, said recent highlights for the staff include the employee appreciation luncheon and a professional development week with classes and a keynote speaker. She said goals for the 2022-23 year include improved training for staff, increased unity between campuses and with faculty and staff, additional opportunities to complete a degree, and more appreciation events.

Richfield Campus & Tech Ed Report

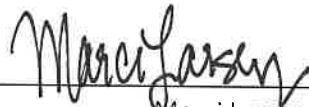
Vice President McIlff reported on technical education programs that are transitioning to various delivery modalities and shared recent funding allocations. She talked briefly about the community engagement with Sanpete and Sevier County leaders and discussed the Nephi Learning Center's purpose and progress. Vice President McIlff also shared Richfield Campus successes, including preparations for the wrestling team, a rejuvenated student life program, housing leads, community partnerships, and new/updated technical education programs.

Report from the Chair

Chair Keisel, who admittedly doesn't like goodbyes, ended the meeting by again thanking the Cooks for their leadership and friendship. Trustees again shared sentiments of appreciation.

Motion to Adjourn

Trustee Christensen made a motion to adjourn. Trustee Randy Cox seconded the motion, and it passed unanimously.



Marci Larsen, Board Secretary

Approved: September 7, 2022